



Department of
World Languages & Cultures

Graduate Handbook

2018 ~ 2019

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About this Handbook

The Department of World Languages & Cultures provides this Graduate Handbook as a supplement to Georgia State University's graduate catalog. Students are responsible for reading the [Graduate Catalog](#), with special interest paid to the College of Arts and Sciences section.

This handbook is provided to answer questions regarding departmental programs and policies. The information is current as of fall semester 2017, and applies to all students beginning their graduate work in fall 2017. Students already in the graduate programs by that time may choose to abide by the requirements as set forth in this document, provided they satisfy all the requirements of the current version of their program. If you have any specific questions not answered by the handbook please contact the Director of Graduate Studies, Dr. Gladys M. Francis (gfrancis5@gsu.edu).

Program Offerings

The Department of World Languages & Cultures offers MA degrees in French and Spanish. In French, the department offers concentrations in Applied Linguistics and Second Language Pedagogy, as well as French Studies. The MA in Spanish is a non-concentration degree.

Mentoring of Graduate Students

1st Year Graduate Student Faculty Mentoring:

The Department of World Languages and Cultures (WLC) is committed to promoting excellence in graduate education at Georgia State University and to providing its graduate students with the intellectual support and guidance necessary for their academic progress and professional success.

Graduate Students entering their French or Spanish MA degrees in the Department of World Languages and Cultures (WLC) are assigned a Faculty-Mentor during their first year. The Director of Graduate Studies (Dr. Gladys M. Francis) coordinates the mentor-mentee pairing at the start of the students' first semester at GSU. During their second year, these students (mentees) can change or continue to work with their Faculty-Mentor. In fact, the students having made progress in their studies are encouraged to select a Faculty-Mentor more aligned to their desired area of focus/research topic at the start of their second year.

A Faculty-Mentor facilitates a mentee's growth and development, models patterns of thought, and socializes a mentee to the norms of the scientific community and WLC's life. Faculty-Mentors can share their career experience and knowledge, remain available for encouragement and serve as a model academic scholar.

Mentees should arrange to meet with their Faculty-Mentor once per month (3 times per semester). If faculty mentors do not hear from their mentees, they should reach out to them. Following each meeting, the Faculty-Mentor will fill out and sign the Faculty-Mentor Form:

https://wlc.gsu.edu/files/2018/09/1st-Year-Student-Faculty-Mentoring-Form_WLC.pdf

- **If using the electronic form:** the Faculty-Mentor will email the completed form to the mentee and the Director of Graduate Studies at gfrancis5@gsu.edu;
- **If using the printed form:** the mentee or the Faculty-Mentor will return a hard copy of the completed and signed form to the Director of Graduate Studies WLC's mailbox (Students can ask the WLC's Administrative Specialists Deb Loden or Vicky Hanning to place the hard copy in Dr. Francis' mailbox).

The Director of Graduate Studies will follow up with the graduate students as needed based on the Faculty-Mentor comments/recommendations.

Graduate Assistants Mentoring:

The Department of World Languages & Cultures offers specific mentoring to its Graduate Assistants. Please consult the following section of the Graduate Handbook for more information: [WLC Graduate Assistantships \(p.4\)](#)

Language Proficiency Requirement

In addition to the course requirements, MA students in the Department of World Languages & Cultures are required to complete a proficiency reading requirement in a foreign language other than that of their specialization. There are several ways MA students can satisfy the Graduate Foreign Language Requirement:

1. Take one of the Graduate Foreign Language Reading Courses (FREN 7151, GRMN 7151, or SPAN 7151). Students must receive a grade of B or higher in this class in order to complete the requirement. The course will show on the students' transcripts but it will not count toward the MA degree credit hours.
2. Take any foreign language course at the 2002 level or above during the MA program and receive a grade of B or higher. Undergraduate work cannot be used. The course will show on the transcripts but it will not count toward the MA degree credit hours.
3. Take the CLEP in French, German, or Spanish and pass at the level 2, which is equivalent to the 2002 level. It will show on the students' transcripts as a grade of K, but it will not count toward the MA degree credit hours.
4. Take the Graduate Foreign Language Reading Exam (GFLRE). The reading exam is offered during the following days and times in room 1909 of 25 Park Place:
 - First Friday of September from 2pm to 4pm
 - First Friday of February from 2pm to 4pm
 - Second Friday of June from 12pm to 2pm

For sample exams and to register for the exam please go to:

<http://wlc.gsu.edu/home/graduate/graduate-foreign-language-requirement/gflre/>

Deb Loden will communicate the results to the students via email.

All of the above can be found at <https://wlc.gsu.edu/home/graduate/graduate-foreign-language-requirement/>

For questions about other languages, please contact Deb Loden.

Courses that Require Prior Approval

MA students are allowed up to two courses outside of the Department of World Languages and Cultures during their MA program. The Director of Graduate Studies must approve the two courses taken outside of the Department of World Languages and Cultures. Students must first contact the Director of Graduate Studies regarding the (two) course (s) they are considering taking outside the Department; upon approval from the Director of Graduate Studies, they can then proceed to register in this/these course/s. If you do not receive prior approval, these courses taken outside of the Department of World Languages and Cultures may not count toward your graduate degree.

Courses that deviate from the program require prior approval from the Director of Graduate Studies. If you do not receive prior approval, these courses may not count toward your graduate degree.

The 8999 Thesis Research Hours is open to students in the Spanish MA program or French MA (all concentrations), who are working on an approved Thesis research project. Students are expected to take a total of six (6) semester hours of course 8999 toward their graduate degree program. To register for 8999 Thesis Research, students must contact the faculty member with whom they are working. The faculty member must contact the Director of Graduate Studies (Dr. Gladys M. Francis at gfrancis5@gsu.edu) to confirm directing the student's Thesis. The faculty member must also contact Deb Loden who will open a section for 8999 under the faculty member.

Sample of courses that do not count toward the French or Spanish MA Degree Coursework

FORL 6030

FORL 6128

FREN/SPAN/GERM 7151

SPAN 7145

SPAN 7146

Financial Aid

Financial aid may be available through Student Financial Services. For more information go to <http://sfs.gsu.edu/the-financial-aid-process/applying-for-aid/graduate-and-law-students/>. Also, there are a limited number of graduate assistantships (GTAA & GTAB) offered to full-time graduate students through the department each semester.

Graduate Assistantships

Description:

The Department of World Languages and Cultures offers a limited number of graduate assistantships that include a full tuition waiver as well as a stipend package. Graduate students who maintain full-time enrollment in the French or Spanish MA programs and receive assistantships are eligible to receive up to 2 years of support, pending budgetary constraints and provided students are in good academic standing and have received satisfactory performance evaluations.

First year: A GTA-A is a graduate student with an assistantship who has not yet completed 18 credit hours toward graduation. A GTA-A is expected to complete 18 hours toward graduation in the MA program by the end of three semesters (Summer included) and maintain a GPA of 3.0 or higher to upgrade to GTA-B status.

Second year: A GTA-B is a graduate student with an assistantship who: has completed 18 credit hours toward graduation; has successfully completed the FORL 6128 pedagogy course (please note that this course does not count toward those 18 hours); has a GPA of 3.0 or higher; and is allowed to teach language classes as the instructor of record during the second year of their MA program.

Failure to upgrade from GTA-A to GTA-B status could result in the non-renewal of your assistantship.

Policies:

- ALL new students receiving a Graduate Assistantship (GTA) for our department are required to take the FORL 6128 Teaching Foreign Languages at the College Level. It is only offered during the fall semester.
- Students with assistantships are required by the College of Arts and Sciences to maintain a GPA of 3.0 or higher, register for eighteen (18) hours in spring and fall, and fifteen (15) hours in summer, including research hours (French or Spanish 8895).
- GTAs will receive annual appointment letters that will serve as contracts and that will state the expectations GTAs will need to meet in order to retain their assistantship.
- A GTAA will not be allowed to teach classes until they have 18 credit hours toward graduation.
- Failure to upgrade from GTA-A to GTA-B status could result in the non-renewal of your assistantship.
- Stipends
 - GTAAs: \$6,000 annual stipend
 - GTABs: \$9,000 annual stipend

To maintain an assistantship, GTAAs will be expected to do the following. Failure to fulfill these expectations may result in the forfeiture of the assistantship:

- Attend the mandatory 2-day fall orientation and meetings for graduate students scheduled on Thursday and Friday of the week before the beginning of each semester.
- Enroll in the Fall semester Methodology class (FORL 6128 Teaching Foreign Languages at the College Level).
- Fulfill satisfactorily all assigned obligations in the language lab, such as tutoring for 12 hours per week through the end of final exam week (GTAAs will need to attend the tutoring workshop offered in fall semester through the Writing Studio)
- Conduct at least 1 peer observation per semester of a GTAB.
- Write pre- and post-observation reflections to be submitted to the language coordinator.
- Attend a minimum of 4 pedagogical workshops per semester offered in WLC, The Graduate Office, as well as in other departments and the Center for Excellence in Teaching and Learning (CETL) and write reflections on the pedagogical themes of the workshops.
- Submit an Annual Portfolio to the language coordinator.
- Participate in an annual evaluation meeting with the Language Coordinator.
- Additional duties may include assisting faculty with research.
- Maintain a GPA of 3.0 or higher

To maintain an assistantship, GTABs will be expected to do the following. Failure to fulfill these expectations may result in the forfeiture of the assistantship:

- Attend the mandatory 2-day fall orientation and meetings for graduate students scheduled on Thursday and Friday of the week before the beginning of each semester.
- Teach a minimum of 2 courses over the 2 semesters (the number of courses assigned per semester [1 or 2] depends on departmental need and the language coordinator's recommendation)
- Conduct a Mid-semester Assessment of Progress Survey (MAPS) for each course taught during the semester.
- Be observed throughout the academic year (at least 1 observation per semester conducted by

language coordinator/faculty member)

- Be peer-observed by GTAs
- Conduct at least one (1) peer-observation per semester of a GTA-B or an instructor; write post peer-observation reflections; and submit your reflections to the language coordinator
- Conduct peer observation if deemed necessary by language coordinator and write a post-observation reflections to be submitted to the language coordinator.
- Submit an Annual Portfolio to the language coordinator. (GTAs are encouraged to apply for Certificate in Teaching Excellence through the CETL)
- Participate in an annual evaluation meeting with your respective Language Coordinator
- Additional duties may include tutoring and/or assistance with faculty research.
- Maintain a GPA of 3.0 or higher

Mentoring and Evaluation:

The department of World Languages & Cultures places great importance on its teaching mission. In order to ensure the quality of instruction in its Language Programs in French and Spanish, the department has developed a system to mentor and evaluate GTAs. In addition, this system is designed to guide and help MA students' professional development of their teaching skills.

Such a system may include the following

1. Classroom Observations:
 - a. Conducted by a supervisor, with a follow-up interview and discussion of the observation. During the interview, the GTAs will be able to reflect on their instruction and the effectiveness of their teaching materials and classroom management strategies in order to create a student-centered learning environment.
 - b. Peer to peer: GTA observes a more experienced peer/colleague; after the observation, GTA writes an analytical report of teaching strategies utilized in classroom for discussion with his or her supervisor.
2. Attendance of workshops and other activities that support instruction that are offered by the university (CETL GTA Pedagogy Conference, Topics in College Teaching Series, etc.) and the department, in addition to the mandatory pre-service training workshop in the orientation meetings prior to the beginning of the semester.
3. Participation in the Certificate of Excellence in College Teaching offered by the Center for Instructional Innovation (CETL) which includes the submission of a Teaching Portfolio is encouraged.
4. Mid-semester survey of students (in class or online) modeled on the G.I.F.T. (Group Instructional Feedback Technique) offered by the CETL.

Additionally, at the end of each semester there will be a review of student evaluations in order to identify stellar teaching candidates and to detect difficulties and identify measures to improve GTA performance in the classroom.

At the end of the academic year, each graduate assistant will participate in an individual evaluation with the chair, associate chair, and the appropriate language coordinator. In this evaluation students will receive feedback on their work as a teaching assistant. The annual evaluation will be based on a number of criteria, which may include the student evaluations and other indicators of teaching effectiveness such as DFW rates as well as the GTA's degree of participation in the mentoring activities listed above. If needed, the GTA, chair, associate chair, and a language coordinator will discuss ways of improving performance in the future.

Generally, a graduate teaching assistant should strive to consistently achieve a student response score of 4.0-5.0 on question 17 of their teaching evaluations. At any time, a student's assistantship may be placed on probation or be terminated altogether based on a failure to perform assigned duties. Your professional development as a foreign language instructor is an important outcome of your MA training, and these measures are intended to encourage and support your success.

Transfer Credit

No more than six (6) semester hours of graduate course work can be transferred from another college or university. Transfer of graduate credit is not automatic. Transfer credit must be approved no later than the end of the second semester - Please go to the following link, fill out the form and return to the Graduate Director http://cas.gsu.edu/files/2014/08/transfer_of_credit_form.pdf

Continuous Enrollment

Continuous enrollment is defined as registration for a total of six or more semester hours during all consecutive 12-month periods until completion of degree requirements. Completing degree requirements includes requirements such as thesis/dissertation. The semester of completion is defined as extending until the first day of the next semester on the academic calendar.

All students in graduate degree programs are required to maintain continuous enrollment. This policy is designed to eliminate the need for readmission to the university, provide the opportunity for continuous use of facilities such as the library, and maximize the probability of completing the degree program within the time limitations set by college regulations.

For students who have completed all course work, but have not yet completed all degree requirements, this enrollment can be accomplished by registering for research hours. Unless granted an approved leave of absence, a graduate student who fails to meet the continuous enrollment requirement will be placed on inactive status. To resume studies, it will be necessary to formally apply for re-entry into the university and to the degree program. As a consequence, completion of the degree will require meeting any changed or additional requirements approved in the interim. Students must contact the Office of Graduate Services for information about applying for re-entry.

A student who finds it necessary to be excused from continuous enrollment in a graduate degree program must formally request a leave of absence from the college. The department and the academic associate dean must approve the application for leave. Leaves will be granted only under exceptional circumstances, such as military obligation or major illness, or for program-related activities, such as fellowships abroad, that prohibit the student from enrolling in courses. When there is no mutual agreement, the decision will be made by the academic dean. Pending development of a university leave policy, all leave requests must also be approved by the Associate Provost for Academic Programs

Minimum Grade Requirement

Students are required to maintain a cumulative GPA of at least 3.0. Courses in which a student earns a grade of "B-" or lower cannot count toward graduation. If students receive a grade of "B-" or lower in a required course, they will have to re-take an equivalent course for credit and obtain a grade of "B" or better in that course.

MA Portfolio Review and Oral Exit Interview

As part of the requirements to earn the Master's degree in Spanish or French (all concentrations), all graduate students must prepare a final Portfolio and participate in an Oral exit interview. Graduate students must successfully pass both as part of the requirements to earn the Master's degree.

Review of final MA portfolios and oral exit interviews to graduate with the Master's degree in Spanish or French are conducted in the fall and spring semesters only. Students must notify the Director of Graduate Studies no later than the second week of classes in the semester they wish to present their MA Portfolio and participate in the oral exit interview. Students may not present their MA Portfolio or participate in the oral exit interview until they have completed all other degree requirements. If a student has not finished his/her coursework, then they must be in the last semester of coursework when they go up for review.

After completing all course work for the degree, MA candidates are required to pass a review of their MA Portfolio and an oral exit interview.

Specific information and **guidelines** for the preparation of the MA Portfolio and oral exit interview are found on the department website under Graduate Resources.

Students must submit written notice to the Director of Graduate Studies no later than the second week of classes in the semester they wish to go up for review.

For the **oral exit interview** candidates will respond to questions presented by members of the review committee regarding their MA portfolio. The review committee may also ask students to respond to questions about their non-thesis or thesis project.

The oral exit interview is conducted in Spanish or French by the MA review committee and is scheduled 14 to 21 days following submission of the MA portfolio. If students do not successfully pass the review of the MA portfolio or the oral exit interview, they may retake the oral interview or resubmit the MA portfolio **one** (1) additional time in a subsequent semester (except summer).

Students who plan to go up for review but decide to postpone until a later date must notify the Director of Graduate Studies of this decision no later than 2 weeks prior to the due date to submit the MA portfolio. If the student does not notify the Director of Graduate Studies within this timeframe, he or she will receive a grade of fail for the MA Portfolio

Graduation Application

Students are required to apply for graduation two (2) semesters in advance of their graduation date. Applications for graduation can be obtained from the Graduation Office 231 Sparks Hall. Students must pay a graduation fee. Please refer to the [Graduation Office's](#) website for more information.

Thesis and Dissertation Guidelines

For information on Thesis and Dissertation guidelines, please visit:
<http://cas.gsu.edu/files/2014/08/Revised-Guidebook-11-2014.pdf>

Course Descriptions

For an updated course catalog and course descriptions, please consult the on-line Go Solar system:
<https://www.gosolar.gsu.edu/webforstudent.htm>

Forms

All forms and the handbook for the Department of World Languages & Cultures Master of Arts programs can be found on the WLC website under Graduate Programs:

<http://wlc.gsu.edu/home/graduate/current-students/ma-handbook-forms-current-students/>

Foreign Language Association of Graduate Students

The Foreign Language Association of Graduate Students (FLAGS) is a Georgia State University student organization devoted to all graduate students enrolled in the Department of World Languages and Cultures (WLC). FLAGS' goals are to:

- (1) Develop programs of cultural, professional, and intellectual enrichment for WLC graduate students;
- (2) Provide activities and services which assist students in their graduate and post-graduate work;
- (3) make available travel grants for WLC graduate students attending conferences or traveling on thesis-related research;
- (4) Promote better communication among WLC graduate students, faculty and the administration;
- (5) Strengthen the WLC community through various programming.

For more information, consult:

<https://wlc.gsu.edu/foreign-language-association-of-graduate-students/>

Master of Arts in French

Within the MA in French, students may choose a concentration in:

- French Studies or;
- Second Language Pedagogy and Applied Linguistics

Students are required to take thirty (30) hours among courses pertinent to the degree, as listed below. If writing a Thesis, students need only take twenty-four (24) hours from courses pertinent to the degree, plus six (6) credit hours of Thesis research 8999. Courses pertinent to the degree may only be repeated if failed or special topics vary.

Concentration in French Studies:

Concentration in French Studies (30 hours):

1. Degree Requirements with Thesis or Non-Thesis Options

a. Thesis Option:

- 24 credit hours in Literature, Language, and Culture in the student's major field
- A written thesis proposal
- Six hours of thesis research
- A thesis
- A final master's portfolio
- An oral exit interview
- Proficiency in a foreign language other than the student's major

Note: 6 credit hours of other courses pertinent to the student's major field can be taken outside the Department of WLC upon approval from the Director of Graduate Studies (DGS).

b. Non-Thesis Option:

- 30 credit hours in Literature, Language, and Culture in the student's major field
- A research paper
- A final master's portfolio
- An oral exit interview
- Proficiency in a foreign language other than the student's major

Note: 6 credit hours of other courses pertinent to the student's major field can be taken outside the Department of WLC upon approval from the Director of Graduate Studies (DGS).

2. Sample of French courses in the student's major field:

- FREN 6103 Advanced French Syntax
- FREN 6063 Contemporary France
- FREN 8000 Explication de textes
- FREN 8220 Topics in the French Novel (may be repeated if topic varies)
- FREN 8230 Topics in French Drama (may be repeated if topic varies)
- FREN 8240 Topics in French Poetry (may be repeated if topic varies)
- FREN 8250 Topics in the History of Ideas (may be repeated if topic varies)

- FREN 8265 Seminar in French Literature (may be repeated if topic varies)
- FREN 8630 French Pronunciation through music and theater
- FREN 8631 Translation through literature, culture and media
- FREN 8632 Francophone Cinema
- FREN 8633 Francophone Literature
- FREN 8634 The media, the arts and popular culture
- FREN 8635 Francophone Perspectives on Power, Human Rights and Resistance
- FREN 8636 Francophone Perspectives on Gender, Sexuality, Race and Class
- FREN 8639 Being, Doing, Making: Francophone Immersion through Workshops

3. Sample of other courses, outside the Department of World Languages and Cultures, pertinent to the student's major field. A maximum of two courses during the MA Degree:

- AAS Please consult with a member of the French faculty and then with the DGS.
- ENG Please consult with a member of the French faculty and then with the DGS.
- HIST Please consult with a member of the French faculty and then with the DGS.
- PHIL Please consult with a member of the French faculty and then with the DGS.
- POLS Please consult with a member of the French faculty and then with the DGS.
- WST Please consult with a member of the French faculty and then with the DGS.

Other courses with the approval of the Director of Graduate Studies (DGS)

Additional Degree Requirements

NON-THESIS:

Students who choose the non-thesis option are required to submit an MA Research Paper at the end of their coursework. The total length of your non-thesis must be 25 pages, which includes a bibliography. It is normally an expanded, revised version of a paper previously submitted for a graduate course and presented in the format of an article prepared for scholarly publication. The final version must be approved by the faculty director of the project and a second reader, and submitted at the time of the written examination. Students must complete the Form for MA non-Thesis research project, have all readers and the Director of Graduate Studies sign the form, attach it to their completed paper, and turn in the signature form to the main office of the Department of World Languages and Cultures, 19th floor of 25 Park Place. Students are expected to use the format (MLA, APA, Chicago) agreed upon with the advisor in writing their Master's Non-Thesis.

THESIS:

Students who choose the thesis option are required to submit an MA Research Paper at the end of their coursework. The total length of your non-thesis must be 50 pages, which includes a bibliography. Student are advised to contact their prospective Thesis Director at the end of their first year so they can work on their reading and thesis plan during their third semester and write/finalize their thesis during their fourth/last semester.

Your thesis or dissertation should be formatted according to the College of Arts & Sciences guidelines and submitted for review by the posted deadlines. Submission deadlines can be found at cas.gsu.edu/graduation-calendar-deadlines.

By the format review deadline, you must submit a single, complete draft of your manuscript within the mandatory template provided by our office. A complete draft includes the following:

- All preliminary pages, fully completed
- A complete table of contents and list of tables, figures, and abbreviations where applicable
- Captions for all tables and figures
- All major headings, section headings, and subsection headings
- At least one or two paragraphs of text beneath every heading
- A draft version of your references and/or works cited pages

Students must complete the Form for MA Thesis, have all readers and the Director of Graduate Studies sign the form, attach it to their MA thesis, and turn in the signature form to the main office of the Department of World Languages and Cultures, 19th floor of 25 Park Place. Students are expected to use the format (MLA, APA, Chicago) agreed upon with the advisor in writing their Master's Thesis.

Concentration in Second Language Pedagogy/Applied Linguistics:

Concentration in Second Language Pedagogy/Applied Linguistics (30 hours):

1. Degree Requirements with Thesis or Non-Thesis Options

a. Thesis Option:

- i. 18 credit hours in Literature, Language, and Culture in the student's major field
- ii. 6 credit hours in the student's Second Language Pedagogy/Applied Linguistics concentration
- iii. A written thesis proposal
- iv. Six hours of thesis research
- v. A thesis
- vi. A final master's portfolio
- vii. An oral exit interview
- viii. Proficiency in a foreign language other than the student's major

b. Non-Thesis Option:

- i. 18 credit hours in Literature, Language, and Culture in the student's major field
- ii. 12 credit hours in the student's Second Language Pedagogy/Applied Linguistics concentration
- iii. A research paper
- iv. A final master's portfolio
- v. An oral exit interview
- vi. Proficiency in a foreign language other than the student's major

2. Sample of French courses in the student's major field:

- FREN 6103 Advanced French Syntax
- FREN 6063 Contemporary France
- FREN 8000 Explication de textes
- FREN 8220 Topics in the French Novel (may be repeated if topic varies)
- FREN 8230 Topics in French Drama (may be repeated if topic varies)
- FREN 8240 Topics in French Poetry (may be repeated if topic varies)
- FREN 8250 Topics in the History of Ideas (may be repeated if topic varies)
- FREN 8265 Seminar in French Literature (may be repeated if topic varies)
- FREN 8630 French Pronunciation through music and theater
- FREN 8631 Translation through literature, culture and media
- FREN 8632 Francophone Cinema
- FREN 8633 Francophone Literature
- FREN 8634 The media, the arts and popular culture
- FREN 8635 Francophone Perspectives on Power, Human Rights and Resistance
- FREN 8636 Francophone Perspectives on Gender, Sexuality, Race and Class
- FREN 8639 Being, Doing, Making: Francophone Immersion through Workshops

3. Sample of French courses in the student's Second Language Pedagogy/Applied Linguistics concentration:

- AL 8240 General Linguistics
- AL 8250 Second Language Acquisition

Only the following ECE courses can count toward the student's SLA/AL concentration:

- ECE 7440 Biliteracy: Literacy Development

ECE 7750	Dual Immersion Classrooms
ECE 7760	Create to Learn
ECE 8400	Tea Dvlpmt
ECE 9400	Tea Dvlpmt
ForL 8250	Topics in Foreign Language Pedagogy
ForL 8125	Early Language Learning, P-8
ForL 6126	Approaches to Language Teaching, 9-12
ForL 8800	Research in Second / Foreign Language Education

The following FORL courses cannot count toward the student's MA Degree course work: FORL 6128, FORL 6030

Other Forl or AL courses with the approval of the Director of Graduate Studies (DGS)

Additional Degree Requirements

NON-THESIS:

Students who choose the non-thesis option are required to submit an MA Research Paper at the end of their coursework. The total length of your non-thesis must be 25 pages, which includes a bibliography. It is normally an expanded, revised version of a paper previously submitted for a graduate course and presented in the format of an article prepared for scholarly publication. The final version must be approved by the faculty director of the project and a second reader, and submitted at the time of the written examination. Students must complete the Form for MA non-Thesis research project, have all readers and the Director of Graduate Studies sign the form, attach it to their completed paper, and turn in the signature form to the main office of the Department of World Languages and Cultures, 19th floor of 25 Park Place. Students are expected to use the format (MLA, APA, Chicago) agreed upon with the advisor in writing their Master's Non-Thesis.

THESIS:

Students who choose the thesis option are required to submit an MA Research Paper at the end of their coursework. The total length of your non-thesis must be 50 pages, which includes a bibliography. Student are advised to contact their prospective Thesis Director at the end of their first year so they can work on their reading and thesis plan during their third semester and write/finalize their thesis during their fourth/last semester.

Your thesis or dissertation should be formatted according to the College of Arts & Sciences guidelines and submitted for review by the posted deadlines. Submission deadlines can be found at cas.gsu.edu/graduation-calendar-deadlines.

By the format review deadline, you must submit a single, complete draft of your manuscript within the mandatory template provided by our office. A complete draft includes the following:

- All preliminary pages, fully completed
- A complete table of contents and list of tables, figures, and abbreviations where applicable

- Captions for all tables and figures
- All major headings, section headings, and subsection headings
- At least one or two paragraphs of text beneath every heading
- A draft version of your references and/or works cited pages

Students must complete the Form for MA Thesis, have all readers and the Director of Graduate Studies sign the form, attach it to their MA thesis, and turn in the signature form to the main office of the Department of World Languages and Cultures, 19th floor of 25 Park Place. Students are expected to use the format (MLA, APA, Chicago) agreed upon with the advisor in writing their Master's Thesis.

Master of Arts in Spanish

Within the MA in Spanish, students may choose to emphasize a particular field of study – literature/culture or linguistics/pedagogy by

- a) Selecting a faculty advisor in that field
- b) Taking a minimum of two (2) courses in that field
- c) Writing a thesis or a non-thesis paper in that field

Students are required to take thirty (30) hours among courses pertinent to the degree, as listed below. If writing a Thesis, students need only take twenty-four (24) hours from courses pertinent to the degree, plus six (6) credit hours of Thesis research 8999. Courses pertinent to the degree may only be repeated if failed or special topics vary.

Abbreviated list of courses pertinent to the degree

Emphasis in Linguistics/Pedagogy:

ForL 8250	Topics in Foreign Language Pedagogy
ForL 8800	Research in Foreign / Second Language Education
ForL 8125	Early Language Learning, P-8
ForL 6126	Approaches to Language Teaching, 9-12
Span 8103	Problems in Teaching Spanish Grammar
Span 8105	Teaching Reading and Literature in the Spanish Classroom
Span 8110	Teaching Listening in the Spanish Foreign Language Classroom
Span 8600	Advanced Grammar and Syntax
Span 8601	Spanish Linguistics
Span 8710	Special Topics in Spanish Applied Linguistics
Span 8800	History of the Spanish Language

Emphasis in Culture and/or Literature:

Span 8603	Cultural Studies. May be repeated for credit if topics vary.
Span 8805	Medieval Spanish Literature
Span 8810	Topics in Golden Age Literature
Span 8815	Seminar on Cervantes. May be repeated for credit if topics vary.
Span 8820	Eighteenth Century Spanish Literature
Span 8825	Nineteenth Century Spanish Literature
Span 8835	Contemporary Spanish Literature
Span 8840	Trauma, Memory, and Artistic Representation: State Terror in Argentina (1976-83)
Span 8850	The Traditional Latin American Novel
Span 8855	The Latin American “Boom” Novel
Span 8860	The Contemporary Latin American Novel
Span 8865	Latin American Short Story
Span 8875	Women Writers
Span 8880	Special Topics in Spanish Literature. May be repeated for credit if topics vary.
Span 8885	Special Topics in Latin American Literature/Culture. May be repeated for credit if topics vary.

Other courses pertinent to the degree:

- Span 6140: General Translation (with permission of the Director of Graduate Studies)
- Span 6135: Introduction to the Theory and Practice of Translation (with permission of the Director of Graduate Studies)

Note that:

- The following FORL courses cannot count toward the student's MA Degree Coursework:
FORL 6128, FORL 6030
- **Only one course from the Translation and Interpretation program may count towards the MA in Spanish.**

Other courses outside the program may be taken with prior approval of the Director of Graduate Studies. No more than two courses outside the program are allowed.

Additional Degree Requirements

NON-THESIS:

Students who choose the non-thesis option are required to submit an MA Research Paper at the end of their coursework. The total length of your non-thesis must be 25 pages, which includes a bibliography. It is normally an expanded, revised version of a paper previously submitted for a graduate course and presented in the format of an article prepared for scholarly publication. The final version must be approved by the faculty director of the project and a second reader, and submitted at the time of the written examination. Students must complete the Form for MA non-Thesis research project, have all readers and the Director of Graduate Studies sign the form, attach it to their completed paper, and turn in the signature form to the main office of the Department of World Languages and Cultures, 19th floor of 25 Park Place. Students are expected to use the format (MLA, APA, Chicago) agreed upon with the advisor in writing their Master's Non-Thesis.

THESIS:

Students who choose the thesis option are required to submit an MA Research Paper at the end of their coursework. The total length of your non-thesis must be 50 pages, which includes a bibliography. Student are advised to contact their prospective Thesis Director at the end of their first year so they can work on their reading and thesis plan during their third semester and write/finalize their thesis during their fourth/last semester.

Your thesis or dissertation should be formatted according to the College of Arts & Sciences guidelines and submitted for review by the posted deadlines. Submission deadlines can be found at cas.gsu.edu/graduation-calendar-deadlines.

By the format review deadline, you must submit a single, complete draft of your manuscript within the mandatory template provided by our office. A complete draft includes the following:

- All preliminary pages, fully completed
- A complete table of contents and list of tables, figures, and abbreviations where applicable
- Captions for all tables and figures
- All major headings, section headings, and subsection headings

- At least one or two paragraphs of text beneath every heading
- A draft version of your references and/or works cited pages

Students must complete the Form for MA Thesis, have all readers and the Director of Graduate Studies sign the form, attach it to their MA thesis, and turn in the signature form to the main office of the Department of World Languages and Cultures, 19th floor of 25 Park Place. Students are expected to use the format (MLA, APA, Chicago) agreed upon with the advisor in writing their Master's Thesis.

II. SECOND FOREIGN LANGUAGE REQUIREMENT

Meet the Second Foreign Language Requirement through taking and passing one of the following:

- Graduate Foreign Language Exam (Language: _____)
- CLEP in French, German, or Spanish at the 2002 level (Language: _____ Score: _____)
- FREN 7151 French for Reading class, GRMN 7151 German for Reading class, or SPAN 7151 Spanish for Reading class with a minimum grade of "B". (Course: _____ Grade : _____)

III. MA Portfolio Review and Oral Exit Interview

- Review of MA Portfolio passed on _____
- Oral Exit Interview passed on _____
- Passing results signature form sent to the College of Arts & Sciences Graduate Studies Office on _____

IV. THESIS / NON-THESIS

THESIS

- Thesis Initial Format Review submitted to the College of Arts & Sciences Graduate Studies Office by the semester deadline.
- The total length of your thesis must be 50 pages, which includes a bibliography.
- Thesis Final Submission submitted to the College of Arts & Sciences Graduate Studies Office by the semester deadline. _____

NON-THESIS

- Non-Thesis must be approved by the Graduate Director and a second reader.
- The total length of your non-thesis must be 25 pages, which includes a bibliography.
- Non-Thesis and signature form submitted to the College of Arts & Sciences Graduate Studies Office on _____

V. GRADUATION

- Apply for graduation at least 2 semesters in advance

**For more information about all requirements go to the World Languages & Cultures' website at <http://wlc.gsu.edu/home/graduate/> or the College of Arts & Sciences Graduate Studies Office's website at <http://cas.gsu.edu/graduate-studies/>. All forms can be found at <http://wlc.gsu.edu/home/graduate/current-students/ma-handbook-forms-current-students/>.*