

## 1<sup>ST</sup> YEAR GRADUATE STUDENT FACULTY MENTORING FORM

The Department of World Languages and Cultures (WLC) is committed to promoting excellence in graduate education at Georgia State University and to providing its graduate students with the intellectual support and guidance necessary for their academic progress and professional success.

Graduate Students entering their French or Spanish MA degrees in the Department of World Languages and Cultures (WLC) are assigned a Faculty-Mentor during their first year. The Director of Graduate Studies (Dr. Gladys M. Francis) coordinates the mentor-mentee pairing at the start of the students' first semester at GSU. During their second year, these students (mentees) can change or continue to work with their Faculty-Mentor. In fact, the students having made progress in their studies are encouraged to select a Faculty-Mentor more aligned to their desired area of focus/research topic at the start of their second year.

A Faculty-Mentor facilitates a mentee's growth and development, models patterns of thought, and socializes a mentee to the norms of the scientific community and WLC's life. Faculty-Mentors can share their career experience and knowledge, remain available for encouragement and serve as a model academic scholar. For more on faculty mentoring, please consult: <http://www.rackham.umich.edu/downloads/publications/Fmentoring.pdf>.

### **Instructions:**

Mentees should arrange to meet with their Faculty-Mentor once per month (3 times per semester). Following each meeting, the Faculty-Mentor will fill out and sign the Faculty-Mentor Form.

- **If using the electronic form:** the Faculty-Mentor will email the completed form to the mentee and the Director of Graduate Studies at [gfrancis5@gsu.edu](mailto:gfrancis5@gsu.edu);
- **If using the printed form:** the mentee or the Faculty-Mentor will return a hard copy of the completed and signed form to the Director of Graduate Studies WLC's mailbox (Students can ask the WLC's Administrative Specialists Deb Loden or Vicky Hanning to place the hard copy in Dr. Francis' mailbox).

The Director of Graduate Studies will follow up with the graduate students as needed based on the Faculty-Mentor comments/recommendations.

"While advising and mentoring are inevitably shaped by individual and disciplinary expectations, these guidelines assume that graduate programs, faculty, and students always share responsibility for establishing mentoring relationships that exemplify mutual respect, open communication, fairness, and integrity. To these ends, best practices distinguish between **mentoring** and **advising** while acknowledging the necessarily close relationship between these activities. Where faculty advising of graduate students has traditionally consisted of giving counsel about degree program requirements and academic progress, mentoring goes beyond advising and includes modeling professional and ethical behavior, providing emotional support, and exposing mentees to networking and professional opportunities across multiple career paths" (GSU *Graduate Mentoring Best Practice*)

**1<sup>ST</sup> YEAR STUDENT FACULTY MENTORING FORM**

**Faculty Mentor's Information**

**Mentee's Information**

Dr.

**Last/First Names:**

FRENCH/SPANISH MA; Program Start: Fall/Spring 20\_\_ ; Expected Graduation: Fall/Spring 20\_\_

**FALL MENTORSHIP SCHEDULE**

September Meeting Date:

Comments/Recommendations:

Faculty Signature: \_\_\_\_\_

October Meeting Date:

Comments/Recommendations:

Faculty Signature: \_\_\_\_\_

November Meeting Date:

Comments/Recommendations:

Faculty Signature: \_\_\_\_\_

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**Faculty Mentor's Information**

**Mentee's Information**

Dr.

**Last/First Names:**

FRENCH/SPANISH MA; Program Start: Fall/Spring 20\_\_ ; Expected Graduation: Fall/Spring 20\_\_

**SPRING MENTORSHIP SCHEDULE**

February Meeting - Date:

Comments/Recommendations:

Faculty Signature: \_\_\_\_\_

March Meeting - Date:

Comments/Recommendations:

Faculty Signature: \_\_\_\_\_

April Meeting - Date:

Comments/Recommendations:

Faculty Signature: \_\_\_\_\_